



## **Dog Walking Policy**

### Kennel Area

The Friends for Animals Adoption Center has two kennel areas. The General Population Kennel is located to the left side of the facility and consists of 20 (twenty) indoor kennels and 4 (four) outside covered exercise areas. The second kennel area is located at the rear of the facility and consists of 9 (nine) permanent kennels and a various number of portable kennels. This area is called Puppies and Small Adult Dogs Kennel area. There are also 5 (five) indoor kennels in this area which house the puppies and small adults dogs at night. Puppies and small adult dogs are moved into indoor kennels late in the afternoons.

### Dog Park

The dog park is a fenced in area located behind the center. It is divided into two sections by a fence down the middle. There are two entrance gates: one on each side of the park. There are also two gates inside the park so that both sides may be accessed from within. Gates are to remain closed except when taking dogs into the park. The left side of the park is for the dogs housed in the General Population area. The right side of the park is dogs housed in the Puppies and Small Adult area. There are signs indicating which side to use on the entrance doors to both kennel areas and at both entrances to the dog park. Please make sure you go to the designated area.

### Rules for Dog Walkers

Only one kennel at time is allowed in the dog park. Before entering the park, make sure there are no other dogs off leash in the park from another kennel. This will prevent any fighting between the dogs that are not housed together. Should a dog fight occur, **Do Not** attempt to break it up. Go get a staff member.

There are plastic buckets located on the wall between the entrance doors to both the kennel areas. There is also a bucket located on the wall outside the exit door of the General Population area. These buckets contain colored clothespins which will be attached to the kennel doors to indicate which kennels have been walked. This system will be explained in the following paragraphs.

The dogs may be taken off leash once you are safely in the park. Be sure the gate is securely closed before taking the dogs off leash. Allow 20 – 30 minutes of turnout time for each dog or group of dogs. Before taking dogs back into the kennel, make sure you have them leashed properly.

The 20 (twenty) kennels in General Population area will be walked in numerical order beginning with number 1 (one) and continuing through number 20 (twenty). These dogs are to be walked on the left side of the fenced dog park. Every dog in each kennel will be walked before going to the next kennel. There will be from two to four dogs housed in each kennel. The dogs may be taken one at a time or two at a time, if you are comfortable do so.

There are 9 (nine) kennels in the Puppies and Small Adult Dogs (and some large dogs) area. These kennels will be walked from left to right. The large dogs are housed in the first four to five kennels on the left with remaining kennels housing the puppies and small adults. Small puppies are not to be walked on a leash. They may be taken to the adoption room for some play time. If you have any doubts about which puppies may be walked, consult a staff member. The dogs in Puppies and Small Adult Dogs kennel area will be walked on the right side of the dog park. There are signs located on the two entrance doors indicating this. Dogs may be taken off leash once you are safely in the dog park. The dogs in the portable kennels are to be walked also. They may be walked in random order. Some kennels in this area may have signs indicating not to handle the puppies. **Read and obey all signs attached to kennels** – these are for your safety as well as the safety of other dogs and humans.

When all dogs in a kennel have been walked, place a colored clothespin on the kennel door. This will indicate to the next dog walker that the dogs in this kennel have been walked. Place the clothespins on the very top of the kennel door and out of the reach of the dogs. Clothespins are located in the buckets outside the entrance doors. When all the kennels have clothespins on their doors, notify a staff member. The clothespins will be removed and you will begin again with kennel number one.

There is one exception to the numerical order rule. All kennels have turnout time in the covered outside exercise areas. This is eating time for the dogs so they must never be removed from this area. If you come to an empty kennel and the dogs are in the play area, you will skip this kennel and come back to it later.

The hours for walking are: 12:00 pm (noon) to 4:00 pm seven days a week. Please follow all of the above rules and help us provide a safe and fun time for you and the dogs. If you have any questions or concerns, please talk to a staff member.

My signature indicates that I have read, understand and agree to follow the above policy on dog walking.

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Volunteer Signature

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Date

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Printed Name